



COVID 19 reopening protocols for minimising contact and mixing

Entering and Exiting the School Site of Pupils:

- Each bubble will have a dedicated arrival time. Signs will be used for information to parents.
- Social distancing signs will be placed around the school as a reminder.
- Parents and children will need to wait away from the school (perhaps in their car) if they arrive early.
- Only one adult may accompany a child to or from the playground.
- On arrival, each adult and child pair must wait on the designated spots on the playground which have been marked out at 2m intervals.
- Each adult and child must part on the playground allowing for their child to walk independently to the classroom at a distance of at least two metres between one another.
- Keyworker children will continue to enter through the front entrance of school as they have been doing.
- If children are refusing to part from their parent, staff can only give verbal encouragement to get them into the building. Staff may not come into close contact with parents/carers. If this cannot be achieved in a reasonable time, then the child must return home.
- Social distancing must be adhered to at this time due to contact between adults – parents may need to wait elsewhere so as not to interfere with other drop off groups.
- Persistent late arrivals that impact on safe drop off time will be discussed with the headteacher.
- When collecting children at the staggered end time of the school session, parents will need to wait on the designated spots on the playground to socially distance from one another. Staff will lead children to the front of the school and see pupils to their parents. When children are collected, parents should leave straight away to allow the next group onto the playground.

Learning Areas:

- Learning areas for Bubble 1, Bubble 4, Bubble 5 and Bubble 6 are accessible by their own external door (which will remain open).
- Learning areas for Bubbles 3 and 7 are accessible through the front door (which will remain open until pupils have arrived).
- Keyworker/vulnerable children will continue to be a separate bubble and will remain in the hall. Should we have more than 10 keyworker/vulnerable children attending school then they will be split into further bubbles.
- Named learning spaces will be spaced 2 metres apart as an individual desk.
- Children will be grouped into learning bubbles of no more than the classroom size will allow (certainly no more than 15).
- Learning bubbles may be led by adults who are not the child's teacher.
- The adults in the learning bubble will, as far as possible, stay the same throughout each day.
- Children will have learning spaces identified, which contains all of the equipment they are going to need. Once allocated, children **must** stay at this desk when in the room.
- We will set aside space within their desk area for the children's lunchbox, drinks bottles and a snack. Children will not have access to the cloakrooms. Children will be required to bring their own snack.
- Drinks bottles and a container for a snack should be filled at home and washed thoroughly each day.
- Excess furniture will be moved to a separate room if possible or stacked at the back of the classroom.

- Children from the bubble will not be permitted to work in corridors.
- Posters will be displayed in all classrooms to explain the social distancing charter for the children.
- Resources, including reading books, will not be sent home.
- Children will be reminded to socially distance with a key phrase: “Remember your bubble.”
- Children must not bring in a school bag – the less brought to school the better.
- Children may not bring any toys with them in line with the guidance that we are applying throughout the setting.
- Marking should be completed in the classroom with the children where the child identifies the answer and the children mark their own work.
- Shared materials and surfaces (including door handles) should be cleaned and disinfected more frequently. Each classroom will be provided with a clean cloth and approved disinfectant / disinfectant wipes each day.

Toilets:

- Each Bubble will have a designated set of toilets to use and a route which avoids corridors as much as possible.
- Users should wash their hands before leaving the toilet and upon entering the learning area /shared area.

Lunchtimes:

- Only packed lunches will be provided on site in order to reduce children and adults coming together unnecessarily.
- Children will eat in the classrooms or outside if the weather permits.
- MSAs will be allocated to the same bubble group each day.
- MSAs will transport lunches to the classrooms to prevent additional pedestrian traffic through corridors.
- Children will have to remain in their learning bubbles during playtimes and staff must ensure that each learning bubble remains separate from another and that they remain in their designated play space.

Entrance:

- Please avoid coming in to school wherever possible and communicate via Seesaw/Tapestry or email.
- Only one family group will be allowed in the entrance at a time in order to allow for social distancing.

Office:

- The office will be single occupancy.

Corridors:

- Internal corridors should only be used as a last resort. Most bubbles can access the outdoor areas from the external doors in the classroom.
- When needing to walk through corridors, users must observe 2 metre social distancing. Lines are marked on the floor to support this.

Hall:

- The hall will only be used for Key Worker pupils (Bubble 4)
- The fire exit and windows will remain open for ventilation.
- Tables will be set up with a 2 metre gap between them.